

Sydney Secondary College Instrumental Music Program



Instrumental Music Program Term 1 2020 Committee Meeting – Thursday February 27th

College Meeting Room, Bayville St (lower side of Balmain campus), Balmain 6:00-8:00pm

In Attendance: Julianne Beek (acting college principal and chairperson), Libby Campbell (deputy college principal), Kristie Rue (convenor), Robyn Bernstein (secretary), Cameron Barnett, Louise Appel, Barry Nivison-Smith, Carrie Grimes, Adelle Fischhof, Ruth Lyons

Apologies:

IMP Advisory Committee 2020	
Committee Convenor	Kristie Rue
Committee Treasurer	<i>Vacant</i>
Committee Assistant Treasurer	<i>Vacant</i>
Committee Secretary	Robyn Bernstein
College Liason Principal	Julianne Beek
College Music Director	<i>Vacant at time of meeting</i>
College Music Administrator	Cameron Barnett
Publicity and Promotion	<i>Vacant at time of meeting</i>
Instrument Manager	Louise Nivison-Smith
Production Manager	John Collyer
Sound Recording Engineer	Peter McCracken

MINUTES

1. Opening from Julianne Beek:
 - a. Committee is now an advisory committee with standing members, made up of: college representative, IMP representative, parent convenor and other parents & staff interested in the running of the IMP.
 - b. Julianne is currently fulfilling the role of acting college principal while the merit selection process is underway, and is expected to stay in this role until at least the end of Term 1.
 - c. Libby is currently supporting IMP until Music Director role is filled, and will continue to do so once the role is filled. Libby previously head of CAPA at Balmain campus.
 - d. Mark Stevens (outgoing Music Director) finished on February 24th. The position has been advertised and applications will close on February 28th. Short-listing of applications will occur on March 2nd and interviews will take place on March 5th. The interview panel will be:
 - i. Julianne Beek
 - ii. Libby Campbell
 - iii. Kristie Rue
 - iv. Belinda Conway (Leichhardt campus principal, who has direct financial responsibility for the program)
 - e. It has been noted there were no male representatives on the interview panel. This anomaly has been documented and has not been considered a major issue.

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2. Program summary (Cameron):

- a. Due to departure of Mark Stevens, and significant changes in program structure, certain processes have taken slightly longer than usual, but otherwise program is running as usual.
- b. Events to date have run excellently. IMP Information Night ran smoothly despite relocation to Balmain campus (it has been at Leichhardt campus in previous years). Presentation Day performances ran with no issues. New students (Year 7s) has now been auditioned, placed into ensembles, and enrolled for 2020 (approx. 80 students, bringing numbers to approx.. 270 for 2020). Several conductors have already noted that 2020 will be a particularly strong year musically, with a large and talented senior contingent (Year 11 & 12).
- c. Upcoming events for Term 1 & 2:
 - i. Balmain campus open night: Kristie and Louise to volunteer with IMP information stall.
 - ii. Leichhardt campus open night: Adelle and Shane Hall (partner of Robyn) to volunteer with IMP information stall.
 - iii. The One Concert:
 1. Will run as usual apart from location change to Leichhardt campus (has been at Balmain campus in previous years).
 2. We will be accepting donations to the program towards purchasing a new instrument (decision made to continue to fundraise for a tuba, as per 2018 fundraiser, where the target amount was not met). This will be advertised prior to the event. In 2019 we fundraised for a composition (joint-commission between SSC and Fort St HS) and the status of this work is still uncertain. It is believed it has recently been completed with an aim to be premiered in Term 2 and performed thereafter. **Action item:** Cameron Barnett to follow up status of composition prior to next committee meeting, and to also produce several quotes for new tubas prior to the One concert (this was also done in 2018/2019).
 - iv. Other events (Symphony Orchestra workshop and ANZAC performances) will run as they have in previous years with anticipated success.

3. Financial update (Julianne):

- a. Audit conducted at Leichhardt campus last year raised concerns about financial running of the IMP.
- b. All finances will now be managed by the college, through Leichhardt campus, and decisions will make decisions on expenditure in consultation with the new Music Director.
- c. Recommendation from the audit included that all conductors be rolled over from contractors to employee status – this is now in place. This increases transparency, and has several benefits for conductors (namely accrued benefits and increased job security).
- d. IMP Handbook 2020 has been updated with updates to fee structure. Due to the changes between advertised fees at the end of 2019 and updated fee structure at the start of 2020, there may be some issues with payments of incorrect amounts. This will be tracked and managed going forward:
 1. Enrolled in 1 Band - \$460
 2. Enrolled in 2 Bands - \$625
 3. Enrolled in 3+ Bands - \$650
 4. IMP Camp \$325

4. Review of committee roles/role statements for 2020:

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- a. Robyn Bernstein (secretary) would like to resign. **Action item:** opening for new secretary to be advertised prior to next committee meeting (to be done by Cameron Barnett).
 - b. Vacant treasurer and assistant treasurer roles to be folded as funds will be managed by college through Leichhardt campus.
 - c. Carrie Grimes has expressed interest in filling vacant Publicity/Promotions position. Will design poster for upcoming One concert. **Action item:** Carrie to be confirmed as Publicity/Promotions manager prior to next committee meeting (to be confirmed by convenor and Cameron Barnett).
5. Other general business:
- a. Proposal for college IMP captain/s:
 - i. Kristie suggested that the IMP implement captains for the purposes of assisting to promote the IMP and to support the IMP events
 - ii. Captains to be chosen on musical / commitment to the program basis not students which already hold positions on main campus
 - iii. **Action item:** Julianne to discuss with other principals prior to next committee meeting
 - iv. If decided to go ahead, Rue Family will donate the badges for 2021

Date, time & location for Term 2 2020 committee meeting:

Meetings to be held the 2nd and 6th week of each term

Term 2 meetings – 7th May and 4th June – 6:00-8:00pm in College office Balmain.